



Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Lucena, Quezon
(042) 540-6519

NOTICE TO PROCEED

SURROUND GENERAL MERCHANDISING
Lucena, City

Sir/Madam,

The attached Purchase Order No. 2024-10-0550 are already approved so NOTICE is given SURROUND GENERAL MERCHANDISING for the purchase improvement of SLSU Faculty and Employee Center requested by R. San Jose - PPF with PR No. 2024-05-1152. Upon receipt of this Notice you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,


FREDERICK J. VILLA, DT
University President

I acknowledge receipt of this Notice on : NOV 07 2024

Name of the Representative of the of the Bidder: SURROUND GENERAL MERCHANDISING

Authorized Signature 